Minutes of the Annual Winteringham Parish Council meeting

The Annual meeting of Winteringham Parish Council was held on ***6th October 2026*** *at 7.15pm in Tom Thrush Room, Winteringham Village Hall, Frost Close Winteringham DN15 9PL*

In attendance Cllrs T Taylor, S Moody, C Wilson and J Brown
Also in attendance
Clerk – Kerry Hutchings
Ward Councillors Ralph Ogg and Helen Rowson
6 members of the public

Public Participation
Issues raised

1) The established conservation group who have maintained the community area off Silver Street would like an update on plans to continue this. Cllr Taylor said she would like the Council to work together. Daffodils in the grass verges to be protected during grass cutting season.
2) Public Right of Way off Ferry Lane – complaint re overgrown and nettles etc.
3) Marsh Lane road sign
4) There are outstanding actions agreed by previous councillors, including tree maintenance, nature area of Silver Street, village green etc. Cllr Wilson said that these areas have been identified and are for discussion at an agenda item in the meeting.

Reports from Ward Councillors
Cllr Ogg and Cllr Rowson updated on the new Planning legislation imposed by the Government. Town and Parish Councils are still statutory consultees. All small residential applications are to be determined by planning officer. PC comments are still considered and taken into account by the planning officer. Ward Councillors no longer call applications to Planning Committee. Developments of 1-10 dwellings, decided by Planning Officer. Dwellings 10 – 150 may be decided by Planning Committee. More than 150 dwellings decided by Greater Lincolnshire Mayor. Planning appeal system has not changed.
Delivered the new street sign cleaning to Winteringham PC

2026/001a) Cllr Taylor was elected Chair of Winteringham PC
Proposed – Cllr Wilson
Seconder – Cllr Moody
Agree – All Councillors present

b) Cllr Taylor Signed the Acceptance of Office that was witnessed by the clerk

2026/002 Co – option

a) James Brown was co -opted to Winteringham PC
Proposed – Cllr Wilson
Seconder – Cllr Moody
Agreed by all councillors present

b) **Cllr Brown** signed the declaration of acceptance of office and the clerk witnessed the document. Cllr Brown to complete his Declaration of Pecuniary Interests within 28 days.

2026/003 Receive apologies and approve reasons for absence

Apologies were received and accepted from Cllr Grantham

2026/004 a) Cllr Wilson was elected Vice Chair

Proposed – Cllr Taylor
Seconder – Cllr Moody
Agreed by all councillors present

b) Cllr Wilson signed the declaration of acceptance of office that was witnessed by the clerk

2026/005 Declarations of Interest

a) To confirm that all Councillors have reviewed and updated their Register of Interests in
accordance with the Localism Act 2011 and pursuant to the relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 and North Lincolnshire Code of Conduct.

b) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
None

c) To note dispensations given to any member of the council in respect of the agenda items listed below.
None

2026/006 To affirm the adoption of NLC Code of Conduct

Proposed – Cllr Taylor
Seconder – Cllr Moody
Agreed by all Councillors present

2026/007 Asset register was reviewed and approve.

Proposed – Cllr Wilson
Seconder – Cllr Moody
Agree – All Councillors present

2026/008 Insurance for WPC was reviewed and approved

Proposed – Cllr Wilson
Seconder – Cllr Moody
Agree – All Councillors present

2026/009 Internal Audit

The Internal Audit was received and recommended actions have been noted and approved. Most will be addressed at this meeting.

Proposed – Cllr Wilson

Seconder – Cllr Moody
Agree – All Councillors present

2026/010 Annual Governance Statement Section 1 AGAR 2025/2026

The responses to the AGAR section 1 2025/2026 were considered and completed. This was signed by the chair and the clerk.
Proposed – Cllr Moody
Seconder – Cllr Brown
Agree – All Councillors present

2026/011 Annual Accounting Statement Section 2 AGAR 2025/2026

The AGAR section 2 was received and approved. This was signed by the chair.
Proposed – Cllr Moody
Seconder – Cllr Brown
Agree – All Councillors present

2026/012 Financial responsibilities

a) To confirm signatory arrangements on bank accounts and payment arrangements.
It was agreed that Cllrs Moody, Taylor and Wilson would be signatories on the accounts, with Clerk access and approval to make payments. 2 of 3 councillors to approve payments.
Clerk will receive invoices and make payment in timely manner, within the month
Invoices will be signed by two of three signatory councillors.
Payments will be listed for Council approval, and listed on minutes.
Bank reconciliation with statements presented to Council

Proposed – Cllr Wilson
Seconder – Cllr Brown
Agree – All Councillors present

b) To confirm fiscally aware councillor and internal control.
Cllr Brown will carry out monthly internal financial internal control
Proposed – Cllr Wilson
Seconder – Cllr Moody
Agree – All Councillors present

2026/013 Election of Meeting Representatives

Cllr Wilson to represent Winteringham PC at ERNLLCA district committee.
Proposed – Cllr Brown
Seconder – Cllr Moody
Agree – All Councillors present

2026/014 Election of Committee Representatives

Personnel Committee terms of reference were approved. Personnel Committee agreed as Cllr Moody, Cllr Brown and Cllr Wilson

Proposed – Cllr Brown
Seconder – Cllr Moody
Agree – All Councillors present

It was also agreed that Cllr Wilson would attend NATs meeting representing Winteringham PC, where possible.

It was also agreed that an Environmental working group would be implemented. Headed by Cllr Brown, engaging with residents interested in the village environment

2026/015 Policies and Procedures were reviewed and approved en bloc

a) NALC Standing orders
b) NALC Financial Regulations
c) Safeguarding Adults
d) Safeguarding Children
e) Biodiversity
f) Equality
g) General and Sexual Harassment
h) Civility and respect
i) GDPR and Data Protection
j) Health and Safety
k) General and Financial Risk
l) Complaints

Proposed – Cllr Brown
Seconder – Cllr Moody
Agree – All Councillors present

2026/016 Planning

a) To receive any applications made to North Lincolnshire Council within Winteringham Parish and resolve comments. This may, where possible, include applications received after agenda issue.
None
b) To receive and note NLC planning decisions.
None
c) Received notification that the Planning Appeal Inquiry will be held at Church Square House, 30-40 High Street, Scunthorpe DN15 6NL opening on Tuesday 20th October 2026 at 10.00 am and the scheduled duration is for 4 days (20/10/2026 – 23/10/2026)

(i) Planning permission to vary condition 6 of WD/2006/0411 to extend the life of the adjacent Roxby Landfill Site to allow landfilling to continue until 10 May 2037, restoration by 10 May 2042 and for all items to be removed from the site by 10 May 2042 (EIA development), Roxby Landfill Site, Winterton Road, Roxby, DN16 0BJ and Planning permission to vary condition 2 of PA/2022/1293 to extend the expiry date for development at the site until 10 May 2042 and refer to condition 3 instead of condition 4 for restoration to be completed in

accordance with details to be submitted and approved by the local planning authority

(ii) Planning permission to vary condition 6 of WD/2006/0411 to extend the life of the adjacent Roxby Landfill Site to allow landfilling to continue until 10 May 2037, restoration by 10 May 2042 and for all items Roxby Landfill Site, Winterton Road, Roxby, DN16 0BJ and Planning permission to vary condition 2 of PA/2022/1293 to extend the expiry date for development at the site until 10 May 2042 and refer to condition 3 instead of condition 4 for restoration to be completed in accordance with details to be submitted and approved by the local planning authority

2026/017 Financial

a) Payments and salaries from 1st April to 30th September 2026 were approved.

07/04/2026	BT	DD	MS365	£ 39.18	£ 7.84	£ 47.02
14/04/2026	Ogg	Bacs	Welding to Tennis Court	£ 96.00	£ -	£ 96.00
14/04/2026	Vision ICT	Bacs	Website hosting 26-27	£ 146.47	£ 29.29	£ 175.76
14/04/2026	Wicksteed	Bacs	Inspections	£ 150.00	£ 30.00	£ 180.00
14/04/2026	Lydia Simons	Bacs	Salary	£ 315.66	£ -	£ 315.66
14/04/2026	Barton Mowing	Bacs	Mowing Inv 6607	£ 315.00	£ 63.00	£ 378.00
14/04/2026	Overhaul Aggregates	Bacs	Road Works - Rotten Sykes	£ 734.40	£ -	£ 734.40
14/04/2026	HP Walker	Bacs	Treeworks	£ 1,200.00	£ -	£ 1,200.00
20/04/2026	HMRC	Bacs	March 2026 Tax/NI	£ 124.21	£ -	£ 124.21
05/05/2026	BT	DD	MS365	£ 40.60	£ 8.12	£ 48.72
11/05/2026	Vision ICT	Bacs	SSL Certificate	£ 60.00	£ 12.00	£ 72.00
11/05/2026	Grove Groundworks	Bacs	1st PROW	£ 493.20	£ -	£ 493.20
28/05/2026	Virgin	Bacs	Bank Charges	£ 8.60	£ -	£ 8.60
04/06/2026	BT	DD	MS365	£ 39.92	£ 7.98	£ 47.90
06/07/2026	BT	DD	MS365	£ 40.60	£ 8.12	£ 48.72
04/08/2026	BT	DD	MS365	£ 39.92	£ 7.98	£ 47.90
03/09/2026	BT	DD	MS365	£ 40.26	£ 8.05	£ 48.31
07/09/2026	Grove Groundworks	Bacs	PROWs 2 nd 3	£ 986.40	£ -	£ 986.40
07/09/2026	Barton Mowing	Bacs	Mowing INV 6663, 6717,6768,6818,6869	£ 1,050.00	£ 210.00	£ 1,260.00
10/09/2026	ICO	Bacs	GDPR / ICO	£ 52.00	£ -	£ 52.00
10/09/2026	NLC	Bacs	SLA Bin Collection	£ 322.40	£ 64.48	£ 386.88
10/09/2026	NLC	Bacs	Commercial Waste	£ 486.80	£ -	£ 486.80
10/09/2026	ERNLLCA	Bacs	Membership ERNLLCA/NALC	£ 620.52	£ -	£ 620.52
10/09/2026	Yards Apart	Bacs	1st Verge Cut	£ 900.00	£ 180.00	£ 1,080.00
24/09/2026	Brian Brooks	Bacs	Internal Audit	£ 555.00	£ -	£ 555.00

Proposed – Cllr Moody
Seconder – Cllr Wilson
Agree – All Councillors present

b) Receipts from 1st April to 30th September were received for information and reconciliations were received and approved by Council. NB – HSBC figures not confirmed but approved as surmised.

c) budget monitoring report to 30th September 2026 were received for information .

2026/018 Contracts

It was agreed to consider areas of Winteringham that require maintenance outside of the devolved grass cutting area and identify needs, following a site visit by Councillors. Identified to then be offered to contract via tender process

Proposed – Cllr Wilson
Seconder – Cllr Moody
Agree – All Councillors present

2026/019Environmental

Areas identified requiring attention and plan of works, following summer site visit. Works to be prioritised.
Weed Killer required in many areas of gutters and gullies
Silver Street nature area
Village Green – 2 benches need replacing/repairing
Village Map frame needs repairing
Play Area bins – dog bins need removing
Rubber matting – H&S
Exercise equipment
Teen shelter
Tennis Court box
Second Court
Spinney – substation – future agenda item
Bench on waterside
Suttin Hill
Marsh Lane sign
Bench on Ferry Lane – repaint
Bin outside shop
Gate near Haven – establish ownership
Bench on road to South Ferriby needs TLC
Notice Board locks
Substation – title deeds to establish ownership – land registry

Proposed – Cllr Wilson
Seconder – Cllr Moody
Agree – All Councillors present

2026/020 Agenda for next and future meetings

Review of CCTV in and around Village Hall
Future Communication plan with residents – identified Website not secure. Clerk to contact Vision ICT

2026/021 To confirm and approve the dates and times of future meetings

Winteringham PC will meet on the first Tuesday of the month at 7.15pm at Winteringam Village Hall

In view of the confidential nature of the business to be transacted it is advisable in the public interest that press and public are excluded, and they are instructed to withdraw. (Public Bodies (admission to Meetings) Act 1960 sec 1 (2))

Proposed – Cllr Wilson
Seconder – Cllr Moody
Agree – All Councillors present

The residents and Ward Councillors left the meeting

2026/022 The Clerk's contract and terms of employment were approved.

Proposed – Cllr Wilson
Seconder – Cllr Moody
Agree – All Councillors present

2026/023 Cllr Wilson updated on the handyperson contract ad employment issue to date.

There being no further business the meeting ended at 8.25pm