

**Minutes of the Parish Council meeting held on Tuesday 6th August 2024 at
19.30pm at Winteringham Village Hall, Frost Close, Winteringham**

Present

Cllr Gaynor Snell

Cllr Sharon Gibson

Cllr Andrew Grantham (Chair)

Frances Altoft Clerk

**Abbreviation – NLC – North Lincolnshire Council. NHW – Neighbourhood Watch. NPG – Northern Powergen
VH – Village Hall**

Quorate – 6 Councillors present

Cllr Lauren Javes

Cllr Lesley Fowler (Vice Chair)

Cllr Lindsay Hutchinson

1 member of the public

Public Participation.

No questions received

20240806:01 Receive Apologies and Approve Reasons for Absence

Apologies received from Ward Councillors Ogg, Marper and Rowson and Cllr Taylor

20240806:02 Declarations of Interest

- a. No declarations of interest expressed
- b. No dispensations required.

20240806:03 Minutes of previous meeting

The minutes of the meeting held on 2nd July 2024 were approved and signed as a true record of business conducted. Proposed Cllr Javes seconded Cllr Hutchinson

20240806:04 Reports from Ward Councillor(s)

No Ward councillors present. Cllr Snell asked if the council could have an update on Sands Drain. This was escalated to the local MP (Prior to the recent General Election). Clerk to contact Cllr Ogg for an update. Cllr Grantham to e mail newly elected MP to ask for assistance too.

20240806:05 Feedback from Meeting with Cllr Waltham

Feedback from meeting with Cllr R Waltham 15th July. Report is attached to these minutes. Cllr Fower expressed dismay and disappointment at NLC with regards to the issues down Ferry Lane. Cllr Fowler adamant that the issues with Ferry Lane will not be dropped, and the Parish Council will continue to strive to obtain a satisfactory outcome for the residents.

20240806:06 Highways/Footpaths

- a) Haven Drain – no further updates. Council noted that the drain is choked with reeds
- b) Dog Fouling poster competition. The standard of entries was excellent, and it proved very difficult to select winners. Cllr Grantham to check with trail board supplier for the cost of manufacturing some posters. **AP060824:01** If cost is prohibitive Cllr Javes will arrange for laminated copies to be displayed around the village
- c) Northern Powergrid – case reference 240221-003288. Clerk reported that contractor had visited neighbouring parish to obtain permission for tree trimming. Clerk checked with contractor to ensure that Winteringham trees have been examined. Contractor confirmed Winteringham had been visited and plans/work permits are being drawn up for submission. Work probably 12 weeks away minimum due to required road closures etc

20240806:07 Play Area, Playing Field and Tennis Courts

- a) Wicksteed Annual play inspection. Clerk to continue to chase supplier
- b) Concrete base for table tennis table. Cllr Fowler still obtaining quotations. **AP040624:01** on going
- c) Scramble nets/Climbing wall. National Lottery funding of £18200 has been secured. Many thanks to Cllr Hutchinson for working on this application. Cllr Hutchinson reported that the supplier originally selected

for the scramble nets was being un-cooperative and quality of product was not up to standard. Cllr Hutchinson to investigate alternative supplier. **AP060824:02** Climbing wall to be installed September. Council agreed to have another site meeting to map out installation sites for table tennis base, climbing wall and scramble nets so that no piece of equipment interferes with the other.

Clerk to mark funds as ear marked funds for this project in all financial reporting **AP060824:03**

- d) Handy person reported damage to the railings/fence surrounding the tennis courts. Some metal has become detached. Cllr Grantham to investigate welding companies to obtain price for repairs **AP060824:04**

20240806:08 Grounds Maintenance Contracts / Open Spaces

- a) Refuse collections – 5 new bins to be provided by NLC. No need to purchase any (May minute reference 20240507:17 (d))
- b) Western Green Trees - FS550349876. Stumps still left. Clerk chasing with NLC.
- c) Jubilee Gardens Trees – PA/2023/1925. Escalated to Cllr Waltham – decision still outstanding.
- d) Noticeboard. Greene and King Area Manager authorisation received. Clerk to arrange full planning **AP040624:02 on-going**
- e) HCCP consultation and pipeline. Project will pass near Mere Cottages; probable road closure and proposed equipment compound at Cliff Road/A1077 dangerous junction corner. Project discussed and council voted to take no further action.
- f) Village field trees trimming. Cllr Hutchinson to obtain quotations **AP240702:05 on going**
- g) Western Green – inconsiderate parking still taking place by several residents.

20240806:09 Planning

- (a) To receive any applications made to North Lincolnshire Council and resolve comments:
None received
- (b) To receive decisions made by North Lincolnshire Council
PA/2023/1689. Application to carry out work to tree(s) situation within a conservation zone. Applicant Ms Scotney; 36, Western Green, Winteringham. DN15 9NX. Application granted.

PA/2024/589 18 Meggit Lane, Winteringham. Presented to NLC Planning Committee 31st July 2024. To date no decision/information has been received
- (c) To note any planning applications/information received after the agenda has been issued.
None received
- (d) Planning enforcement
Gate End Farmhouse (aka Winteringham Fields). Enforcement notice issued date effective 16th August 2024. 6 month timescale to complete works.

20240806:10 Police Matters, Crime and Neighbourhood Watch (NHW)

Cllr Fowler thanked the Handy person for placing New Trade watch signs around the village. The new style signs will be rolled out to other communities and a photo shoot will take place later in the year.

20240806:11 Reports from Representatives

- a. Village Hall – Solar Panels are fitted, and new CCTV is functioning. The resolution on the new CCTV is exceptional. A new CCTV sign is to be installed; to show ownership 'Winteringham Parish Council' and contact person Cllr Fowler. **Resolution passed.** Proposed Cllr Fowler; seconded Cllr Snell.
Rubbish bins relocation Cllr Fowler obtaining quotations **AP040624:05 on-going**
- b. Extension funding. Rugby Benevolent fund have offered funding. NLC have offered £9000. The Village Hall would need to provide 10% contribution. The container will be sold once the new storage area has been constructed.

20240806:12 Financial

To approve and sign the July 2024 finance documents as follows;

- July Financial Summary receipts and payments v budget

- July Bank reconciliation.
- July Bank Statements
- Bank charges

To agree and load following payments onto Virgin Online banking for payment; To authorise debit card expenditure as follows;

Date and invoice reference	Company	Reason for invoice	Amount	Payment method	Minute reference	Authorisation
30/06/2024	Barton Mowing Inv 5576	Field Mowing	£252.00	BACS	N/A	Cllr Grantham/Taylor
09/07/2024	Newton Printers	July newsletter	£372.00	DC	20240507:27 (d)	N/A
11/07/2024	Village Hall	Grant for laptop and printer	£500.00	BACS	20240604:20 (a)	Cllr Taylor/Gibson Paid 13/07/2024
15/07/2024	Village Hall	Grant for CCTV	£368.72	BACS	20240604:09	Cllr Gibson/Grantham Paid 16/07/2024
09/07/2024	Lifestyle vouchers	Dog fouling poster comp	£61.99	DC	20240604:06 (c) 20240702:06 (c)	N/A
09/07/2024	Grove Groundworks	PROW cut 2	£493.20	BACS	N/A	Cllr Hutchinson/Taylor
24/07/2024 Inv 1831	ERNLLCA	Talking Tables training	£48.00	BACS	20240604:20 (d)	Cllr Grantham/Gibson
24/07/2024 Inv MO80 EE	BT	Monthly internet and Microsoft	£10.80	DD	N/A	N/A
31/07/2024	Clerk	July Salary and expenses	£344.60	BACS	N/A	Cllr Gibson/Taylor
31/07/2024	Mr C Ellis	Verge cutting 5/9	£624.33	BACS	N/A	Cllr Grantham/Hutchinson
31/07/2024	Handyperson	July Salary and expenses	£559.09	BACS	N/A	Cllr Hutchinson/Grantham

Barton Mowing invoice 5590 received after agenda was issued. £378.00. Authorisers Cllr Hutchinson and Cllr Gibson
Resolution passed Payments to be processed. Proposed Cllr Fowler; seconded Cllr Snell
 HMRC PAYE + NI – Total paid in July 2024 £325.25 made up as follows; Clerk PAYE £12.80 Handyperson PAYE and NI £310.45

Grants/Donations and asset purchases; Clerk advised council has spent over budget. Clerk proposed Budget Virements as follows

Refuse collection -> grants/donations £383.00

Community projects -> Asset purchases £434.00

Resolution passed. Proposed Cllr Hutchinson seconded Cllr Javes. Clerk to action **AP060824:05**

Vision ICT Incorrect invoice received 18648 credit note 18727 (£60) double charges for SSL Certification

Vision ICT Incorrect amount invoiced against invoice 18324 Credit note 18750 £12.00 received

NLC 2nd Precept payment £500.00 received

VAT refund received £628.22

Hiscox annual insurance questionnaire presented; new insurance values agreed as follows;

Category	Current insured value	New agreed insurance value
Office Contents	£0	£1000
General Contents	£0	£0
Outside equipment	£657	£0
Street Furniture	£43440	£43440
Gates and fences	£22674	£22674

War Memorial	£63109	£30000
Playground Equipment	£148532	£148532
Mowers and machinery	£1851	£1851
Sports equipment	£2813	£2813
Other surfaces	£63634	£63634
Natural surfaces	£3944	£3944
Specified all risks	£0	£0
Civic Regalia	£0	£0
Total insured amount		£317888
Metal container specified	£2423	£2423

20240806:13 Contracts and Bids.

No actions needed

20240806:14 Projects

- a. Marmion trail – Permitted development would have to be applied for to site information boards. Cllr Grantham to provide clerk with lists of locations etc for planning application **AP040624:06 on going**
- b. Phone box. Replacement frames/glazing obtained and fitted in place. Handy person to make final tidy up. Supplier provided replacement equipment at no cost. Many thanks to Cllr Hutchinson for liaising with the supplier and to Handy person for fitting into phone box

20240806:15 New E mail addresses

E mails – BT proving very difficult to deal with. Clerk has received E mail from Microsoft – maybe another solution Cllr Grantham investigating AP010823:12 **on going.**

20240806:16 Correspondence

Correspondence received since last meeting; for review and comments;

ERNLLCA AGM and conference
ERNLLCA NALC Site Awards 2024
ERNLLCA District Committee Meeting July
Mr Bateson – Grass cutting / wild flowers
ERNLLCA – Christmas Lunch
ERNLLCA – Free Training opportunities
HCCP Consultation
BT/Microsoft – E Mails
Safety of Lithium Batteries/e bikes
ERNLLCA – NL District Committee meeting – change of speaker
ERNLLCA AGM and Conference reminder
NAT – Domestic Abuse strategy consultation and questionnaire
ERNLLCA July Newsletter
ERNLLCA – Webinars
NATS July Meeting
Tourism Partnership NLC
NLC standards Committee Annual report
Regional training day 18th July 2024
PA/2024/1026 Planning Application – Secretary for State referral
NLC Darryl Camp – Walking your way to Fitness funding

20240806:17 Minor items

- a) Council agreed to reducing newsletter to 2 editions per year; Spring/Summer to be issued April. Autumn/Winter to be issued September. **Resolution passed.** Proposed Cllr Fowler; seconded Cllr Javes
- b) Handy person appraisal completed
- c) Community Emergency plan questionnaire completed and ratified by council. **Resolution passed.** Proposed Cllr Fowler; seconded Cllr Snell. Cllr Fowler to return to Emergency Planning contacts
- d) Cllr Fowler to approach resident regarding Christmas Card design.
- e) Feedback from NATs Meeting; Winterton Community kitchen producing free meals (£ donations are welcome). Winterton uniform swap for Winterton Academy in Winterton Pavilion hub; Thursdays 18.00 – 19.30 and Fridays 13.00 – 15.00

- f) Frances Altoft, clerk, tendered her resignation dated 4th August 2024. 3 months' notice given; last working day 4th November 2024. Personnel committee to advertise for a replacement. The Council expressed their thanks for her support and work during her period of employment.
- g) Benches – some are in a bad condition. Clerk to investigate cost of re cycled plastic benches with arms.
AP060824:06

20240806:18 Agenda for next meeting.
No points requested

20240806:19 Next Meeting

To confirm the date and time of the next monthly meeting as, subject to any change 3rd September 2024 19.15
In the absence of any further business, the meeting closed at 21.15

Closed Action points

- AP240702:01 Clerk Purchase vouchers
- AP240702:02 Clerk Letter to resident
- AP240702:03 Clerk Inform NLC ref bank cutting
- AP240702:04 Clerk – Grove Hedge cutting
- AP240702:06 Clerk Storage solution
- AP240702:07 Cllr Hutchinson Phone box supplier
- AP240702:08 Personnel Committee Handy person appraisal
- AP240702:09 Cllr Fowler Newsletter
- AP070524:04 Cllr Hutchinson – National Lottery Grant application
- AP240702:08 Personnel Committee Handyperson appraisal
- AP020423:01 Clerk Northern Powergen

Accepted as a true record of business transacted;

Signature _____ Date _____ Position _____

Report - Cllr Waltham meeting 15th July 2024

Western Green trees.

Clerk brought up the subject of the stump being left behind. Cllr Waltham will speak with the relevant department to sort. The other diseased tree was brought to his attention, and he is going to take this with the relevant NLC personnel

Ferry Lane

Ferry Lane was the issue which did not have any conclusion as Cllr Waltham had thought that the PC were going to deal with the problem. It was pointed out that Anglian Water and NLC were the bodies tasked with such issue. Letters from 2018 and 2019 indicate that this was a matter for AW. However, Cllr Waltham suggested another meeting, although no date was set at this point. It may be an issue to discuss at the August PC meeting and highlight with Ward Councillors to move this problem on and resolve to everyone's satisfaction

Pot Holes

Sutton's Hill and Hewde Lane had already been 'patched' by the time of our meeting.

Litter picking

6ft litter picks had been delivered by Cllr Ogg after an almost year's wait.

West End/Marsh Lane

Cracked drain to be repaired in August 2024

Litter bins / dog signs.

Cllr Waltham updated us on where new bins have been located and ones that still require replacing. Cllr Fowler made notes bin locations. Clerk brought up the subject of Cliff Road; the fact that we requested a new bin last October and nothing has happened. We told Cllr Waltham that people are leaving dog mess on the farmer's irrigation point which is totally unacceptable. He said that he would pursue this matter with NLC personnel.

We advised him that we have received the new dog signs; even though we requested 30 and we only received around 16. We also informed him of the hassle Handy person had at the depot when he was initially refused the signs as the people thought that the Clerk had collected them. Litter bins to be replaced but no specific dates given (3)

Marsh Lane

This is down for re-surfacing in the 2025/26 programme of works. Patching will continue when residents report potholes/ damage occurring.

Planning

Clerk brought up the subject of the Jubilee corner tree and why is planning permission taking so long. Clerk strongly complained about the lack of response from the tree planning department; Clerk called it radio silence and it was extremely frustrating. Cllr Waltham said he would take this up

Planning enforcement

Clerk mentioned Winteringham Fields. Cllr Waltham said that these issues can take an immense amount of time to resolve

Cases logged

Clerk brought up the subject of the NLC reporting system. i.e. log a case, and it gets closed the same day, but to the person reporting the case, it isn't closed. And there is no way of being able to track the status of the case. If you try to chase up a closed case, you end up with another case number which is wasting your own time and NLC time. Cllr Waltham agreed that the system was poor. NLC are looking into redesigning the system so people are able to see the exact status of a case. This will take some time to develop but NLC are aware that the current system is ineffective and does not serve the purpose.

Western Green Parking

Cllr Waltham advised that it's a difficult one to resolve. He had looked at the pictures council provided. He advised it really is down to educating people and he realises that this is a very difficult thing to achieve. He asked us to keep policing the situation.

35, West End

Cllr Fowler brought up the subject of the unkempt nature of the property. Cllr Waltham asked to receive a copy of the letter the PC are writing to the owners of the property.

Fly tipping

The perennial problem of fly tipping was raised; Cllr Waltham stated this is always a difficult one. As the rubbish is on private land then it is up to the landowner to deal with it. Not ideal when this is something which happens on a regular basis.