

Winteringham Parish Council

Clerk, Kerry Hutchings

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1st October 2026

Dear Winteringham Parish Councillor

You are summoned to attend the Annual meeting of Winteringham Parish Council which will be held on **6th October 2026** Proceedings will commence at **19.15** at Booth Nooking room, Winteringham Village Hall, Frost Close, Winteringham.

Members of the public and press are welcome to attend.

Ms Kerry Hutchings, Acting Clerk

Recording of Meetings

This council supports the right of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded. The Public Participation period is not part of the council meeting as such and legal advice should be taken as to the recorders' rights to make any recording during that period.

Public Participation – limited to 15 minutes with each resident allowed 5 minutes per item.

Residents and press are invited to address the Council but must be reminded that the Council may be unable to provide answers and issues raised may, where appropriate, be added to future agendas.

Reports from Ward Councillors

Ward Councillors to update the Parish Council on activities within North Lincolnshire Council.
Questions to ward councillors from Winteringham Parish Council.

AGENDA

1. a) **Election of Chair**
b) **Signing of the Acceptance of Office**, witnessed by the clerk
2. **Co – option**
 - a) **Co-option** of Councillor to Winteringham Parish Council
 - b) **Co-opted councillor** to sign declaration of acceptance of office and clerk to witness.
3. **Receive apologies and approve reasons for absence**
4. a) **Election of Vice-Chair**
b) **Signing of acceptance of office**, witnessed by the clerk
5. **Declarations of Interest**
 - a) To confirm that all Councillors have reviewed and updated their Register of Interests in accordance with the Localism Act 2011 and pursuant to the relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 and North Lincolnshire Code of Conduct.

- b) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- c) To note dispensations given to any member of the council in respect of the agenda items listed below.

6. To affirm the adoption of NLC Code of Conduct

7. Asset register

To review and approve.

8. Insurance

To review and approve.

9. Internal Audit

To receive the Internal Audit and approve recommended actions.

10. Annual Governance Statement Section 1 AGAR 2025/2026

To consider the Annual Governance Statement, approve responses and Chair to sign.

11. Annual Accounting Statement Section 2 AGAR 2025/2026

To consider and approve the Accounting Statement and Chair to sign

12. Financial responsibilities

- a) To confirm signatory arrangements on bank accounts.
- b) To confirm fiscally aware councillors and internal control.

13. Election of Meeting Representatives

To elect two Councillors to represent this council at ERNLLCA district committee meetings.

14. Election of Committee Representatives

To agree to formation/continuation of any committees and to further agree their Functions and Terms of Reference.

- a) Personnel Committee.

15. Policies and Procedures to review and approve

- a) NALC Standing orders
- b) NALC Financial Regulations
- c) Safeguarding Adults
- d) Safeguarding Children
- e) Biodiversity
- f) Equality
- g) General and Sexual Harassment
- h) Civility and respect
- i) GDPR and Data Protection
- j) Health and Safety
- k) General and Financial Risk
- l) Complaints

16. Planning

- a) To receive any applications made to North Lincolnshire Council within Winteringham Parish and resolve comments. This may, where possible, include applications received after agenda issue.
- b) To receive and note NLC planning decisions.
- c) To receive notification that the Planning Appeal Inquiry will be held at Church Square House, 30-40 High Street, Scunthorpe DN15 6NL opening on Tuesday 20th October 2026 at 10.00 am and the scheduled duration is for 4 days (20/10/2026 – 23/10/2026)
 - (i) Planning permission to vary condition 6 of WD/2006/0411 to extend the life of the adjacent Roxby Landfill Site to allow landfilling to continue until 10 May 2037, restoration by 10 May 2042 and for all items to be removed from the site by 10 May 2042 (EIA development), Roxby Landfill Site, Winterton Road, Roxby, DN16 0BJ and Planning permission to vary condition 2 of PA/2022/1293 to extend the expiry date for development at the site until 10 May 2042 and refer to condition 3 instead of condition 4 for restoration to be completed in accordance with details to be submitted and approved by the local planning authority
 - (ii) Planning permission to vary condition 6 of WD/2006/0411 to extend the life of the adjacent Roxby Landfill Site to allow landfilling to continue until 10 May 2037, restoration by 10 May 2042 and for all items Roxby Landfill Site, Winterton Road, Roxby, DN16 0BJ and Planning permission to vary condition 2 of PA/2022/1293 to extend the expiry date for development at the site until 10 May 2042 and refer to condition 3 instead of condition 4 for restoration to be completed in accordance with details to be submitted and approved by the local planning authority

17. Financial

- a) To approve the Payments and Salaries to 30th September 2026
- b) To receive and note the receipts and bank reconciliations to 30th September 2026 and chair to sign.
- c) To receive and note budget monitoring report to 30th September 2026.

18. Contracts

To resolve to seek tenders for grass cutting and maintenance to identified areas in Winteringham.

19. Environmental

To receive information regarding outstanding village environmental matters and resolve matters arising

20. Agenda for next and future meetings

Councillors' comments, reports or future agenda items

21. To confirm and approve the dates and times of future meetings

In view of the confidential nature of the business to be transacted it is advisable in the public interest that press and public are excluded, and they are instructed to withdraw. (Public Bodies (admission to Meetings) Act 1960 sec 1 (2))

22. **To approve** Clerk's terms and conditions and contract.

23. **To resolve** actions regarding personnel and contractors.