

Winteringham Parish Council

Parish Clerk –

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7 February 2023

Dear Councillor,

You are summoned to attend the meeting of Winteringham Parish Council which will be held on **Tuesday 14 February 2023**. Proceedings will commence at 7.15pm at Booth Nooking room, Winteringham Village Hall, Frost Close, Winteringham.

Members of the public and press are welcome to attend.

Malcolm Blackburn (Chair of the Council)

Public Participation

Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

Recording of Meetings

This council supports the right of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded. The Public Participation period is not part of the council meeting as such and legal advice should be taken as to the recorders' rights to make any recording during that period.

AGENDA

1. Receive Apologies and Approve Reasons for Absence
2. Declarations of Interest
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. Minutes of Previous Meeting

To approve and sign minutes of the meeting held on the 6th December 2022.
4. Parish Clerk & RFO Recruitment

To discuss and resolve any action.

5. Reports from Ward Councillor(s)

Ward Councillors to update the Parish Council on activities within North Lincolnshire Council. Any items requiring an action must be raised under a separate agenda item.

6. Highways/Footpaths

To receive notification of any issues and to resolve action required:

- a) Road surfaces and footpaths.
- b) Winteringham bank.
- c) Any other issues.

7. Play Area, Playing Field and Tennis Courts

To discuss and resolve any action:

- a) Play area & tennis courts.
- b) Playing Field and AWS pitch report.
- c) Any other matters.

8. Grounds Maintenance Contracts/Open Space

To discuss and resolve any action:

- a) PROWs.
- b) Nature Area.
- c) Village Hall extension.
- d) Projects for 2022 and 2023.
- e) Any other matters.

9. Planning

- a) To receive any applications made to North Lincolnshire Council and resolve a comment.

- i. Application No: PA/2022/2154
Proposal: Planning permission to erect a 1.83m fence and gates
Site location: 15 Meggitt Lane, Winteringham, DN15 9NY
Applicant: Mrs Carol Rowlands
- ii. Application No: PA/2023/15
Proposal: Planning permission to convert part of an existing garage into a home office
Site location: Old School House, 74 West End, Winteringham, DN15 9NS
Applicant: Mr Richard Woolley
- iii. Application No: PA/2023/90
Proposal: Planning permission to erect front porch, side extension roof lift, additional window to rear kitchen
Site location: 30 Hazelbury, High Burgage, Winteringham, DN15 9NE
Applicant: Rigg

- b) To receive decisions made by North Lincolnshire Council:

- i. Application No: PA/2022/1317
Proposal: Planning permission for the removal and replacement of the front wall
Site Location: 4A Market Hill, Winteringham, DN15 9NP
Applicant: Colonel Simon Strickland

- c) To note any planning applications received after the agenda has been posted. To resolve their inclusion on the next agenda and request an extension to the consultation period from North Lincolnshire Council.

d) Planning enforcement

- i. Gate End Farmhouse (aka Winteringham Fields).

10. Police Matters/Crime/Neighbourhood Watch

To discuss and resolve any action.

11. Reports from Representatives

- a) Village Hall.
b) Conservancy Group.

12. Accounts

To approve and sign the January/February 2023 accounts for payment and bank statements (see also Financial Reports).

08/12/2022	NLC	Bin emptying	£260.00
14/12/2022	Autela Payroll Services	Parish payroll Q3	£52.31
24/12/2022 24/01/2023	BT	Microsoft Office 365 – December 2022 & January 2023	£21.60
19/01/2023	Mrs L Ward	Expenses, Parish Clerk mobile phone contract	£12.00
01/01/2023 01/02/2023	Mr Nigel King	Handyman hours & expenses – December 2022 & January 2023	£160.00
06/02/2023	Winteringham Methodist Church	Room Hire, Clerk interviews, 6 February 2023	£18.00
07/02/2023	Amber Tree Care	Winteringham Nature Area	£3,360.00

13. Internal Audit YE 31 March 2023

To discuss and resolve any action.

14. Bank Arrangements

To discuss and resolve any action.

15. S106 – Community Improvement Project

To discuss and resolve any action.

16. King's Coronation – Grants

To discuss and resolve any action.

17. Newsletter

To discuss and resolve any action.

18. Correspondence

Correspondence received and to resolve any action:

- i. Environment Agency Humber Stakeholder Newsletter
ii. ERNLLCA December Newsletter
iii. North Lincolnshire Community Safety Partnership 5 minute Guide
iv. ERNLLCA Finance & General Training calendar
v. NLC Review of a Hackney Carriage & Private Hire Licensing Policy
vi. ERNLLCA January Newsletter
vii. NLC Forthcoming Meetings February 2023

- viii. Citizens Advice – Advice Supervisor vacancy
- ix. Barton Area Food Bank appeal
- x. NLC Tourism Partnership
- xi. Alliance Volunteer Hub Newsletter January 2023

19. Minor Items

- a) To note any matters of correspondence received following publication of the agenda.
- b) To take any points from Councillors, receive any questions and to note items of interest.

20. Agenda for next and future meetings

To determine any items Councillors wish to agenda for the next or future meetings.

21. Next Meeting

To confirm the date and time of the next monthly meeting, subject to any change, as 14 March 2023 at 7:15pm.