

WINTERINGHAM PARISH COUNCIL

1ST MAY 2018

BUSINESS OF THE ANNUAL PARISH ASSEMBLY

Minutes of the meeting of Winteringham Annual Parish Assembly held on 1st May 2018 in the Village Hall at 7:15pm.

1. Those present at the meeting

Present: Cllrs K. Ashberry (Chair), P. Hatton, C. Price, I. Dowson, S. Foston, B. Bateson and W. Foord.
Parish Clerk H. Scott.
Residents.

2. Apologies

Apologies: Cllrs L. Kirkby, E. Marper, R. Ogg and H. Rowson.

3. Minutes of the Annual Parish Assembly held in May 2017

The minutes of the previous Annual Parish Assembly were ratified at the Parish Council meeting held in June 2017.

4. Chairman's Report

The Chair gave a short report noting the new Play Area, planting around the Village, work to improve flood defences along the Humber Bank and thanks were given to the Councillors and the Ward Councillors for their work throughout the year. The Chair also noted that there were several outstanding items including the bank on Shop Corner, dog fouling and work on the telephone kiosk. The retirement of the Clerk Christine Hammond and the decision to step down from the Parish Council by Barry Gardner were also highlighted. Cllr Kay Ashberry then informed the Parish Council that she would be stepping down as Chair.

5. Ward Councillors Report

Although the Ward Councillors were absent a report was sent out which is attached to these minutes.

6. Matters for Discussion with the Chairman and Clerk

No matters were raised.

Matters raised by the residents' present

Debbie Fagan asked if the Parish Council could update their standing orders. The Clerk informed the Council that new standing orders have been issued by ERNLLCA and that the Standing Orders will be updated in line with them.

Debbie Fagan also asked if key messages could go out to the community at the end of each meeting and suggested an improved communication protocol to help liaise with the community.

BUSINESS OF THE ANNUAL PARISH COUNCIL MEETING

Minutes of the annual meeting of Winteringham Parish Council held on 1st May 2018 in the Village Hall at 7:25pm.

1. To hear the Apologies for Absence

Present: Parish Councillors K. Ashberry (in the Chair), P. Hatton, C. Price, I. Dowson, S. Foston, W. Foord and B. Bateson.

Parish Clerk H. Scott.

Residents.

Apologies: Councillors L. Kirkby, E. Marper, R. Ogg and H. Rowson

2. Business of the Annual Parish Council meeting

a) Election of Officers and Representatives:

- Cllr C. Price was elected as Chair in a unanimous vote. Cllr K. Ashberry was thanked for her work as Chair.
- Vice Chair: Cllr I. Dowson was elected as Vice Chair and all agreed
- Transparency Code Representative: Cllr S. Foston
- Safety Officer: Cllr B. Bateson
- CEMEX Representative: Cllrs I. Dowson and W. Foord
- NHW Representative: Cllr C. Price
- NATS Representative: Cllr W. Foord
- Village Hall Representative: Cllr W. Foord
- Winterton Landfill Site Community Liaison: Cllr B. Bateson
- It's Your Neighbourhood: Cllr C. Price
- ERNLLCA Liaison: Cllr W. Foord and the Clerk
- RFO: Clerk
- Parish Footpath Committee: Cllrs P. Hatton, K. Ashberry and S. Foston
- Snow Warden: Cllr L. Kirkby

b) To review minutes of the Annual Parish Council meeting held on 2nd May 2017

The minutes were ratified at the Parish Council meeting held in June 2017.

BUSINESS OF THE PARISH COUNCIL MEETING

3. To review minutes of the Parish Council meeting held on 3rd April 2018

The minutes were confirmed as a correct record of the meeting. Cllr K. Ashberry proposed and Cllr W. Foord seconded, all were in agreement.

4. To hear the report from North Lincs Councillors

There were no Ward Councillors present so there was nothing to report.

5. To hear an update on the ongoing Recreation Grant and Play Area Refurbishment

Debbie Fagan informed the Parish Council that the company are still looking into the issue of standing water on the All-Weather Pitch and the lines are still waiting to be painted on. It was confirmed that there is a breezeblock that has come loose, this is not to do with the Play Area refurbishment and needs to be fixed by the Parish Council. The handyman had raised concerns about the bins and the Parish Council discussed various solutions. The Clerk is to feed the suggestions back to the handyman.

6. To consider the Clerks report

The Clerk gave the following report:

- The Parish Council requested that a dog poo bin be put up near the covered bus shelter on High Burgage and NLC have decided to put one in and maintain it at no cost to the Parish Council
- The Parish Council viewed a model of the Tour of Britain plaque and decided to request further details before deciding on where the plaque should be placed.
- The Clerk confirmed that the tree that was growing into the power lines in the Nature Garden has been trimmed.
- The records in the filing cabinet have been sorted and the items to be archived will need to be taken to Grimsby. The Parish Council decided that going forward paperwork should be kept to a minimum and records kept on an electronic storage device instead.
- Barton Mowing Services had informed the Clerk of trees obstructing them from cutting the grass on the Playing Field. The Clerk had obtained quotes for the tree trimming work however due to the cost it was decided that Cllr B. Bateson is to speak to Barton Mowing Services and prune the trees himself if possible.

7. To be updated on the Financial Report

The report was circulated to the councillors and all agreed that the report was a true record.

8. To be updated on progress regarding the NLC grant conditions

Cllr C. Price confirmed that the Neighbourhood Plan is under way and is on track to be completed by 30th June 2018.

The Parish Council discussed the quotes obtained for the Verge Grass Cutting. The Clerk informed the council that most contractors were unable to provide quotes due to being fully booked with work. It was decided to not go ahead with the scheme this year but to consider it in the Winter ready for next year.

The Clerk had contacted NLC regarding the Parish Neighbourhood Plan. It was agreed that this should be put on hold until interested members of the community come forward to lead the plan.

9. To consider any Planning applications

- Retrospective Planning Application PA/2017/1470: The Clerk informed the Parish Council of the ongoing status of this application. The Clerk is awaiting further information regarding appropriate ageing methods that are due to be applied to the wall.
- Planning application PA/2018/40: Planning application to erect three dwellings on adjacent to 3-5 West End, Winteringham, DN15 9NR. This planning application went to committee and NLC decided to refuse the planning application.
- Planning application PA/2018/202: Planning application to erect extension to detached dwelling to form double garage at 1 Hewde Lane, Winteringham, DN15 9NH. No comments or objections were made.

The Clerk informed the Parish Council that NLC had investigated the work being carried out on Little Cottage and they had deemed it fine and that there was no need for a planning application due to it not being in the conservation area. The Parish Council wanted this to be double checked by the Clerk to ensure that this is correct.

10. To discuss the Parish Council Vacancy

The Parish Council discussed the advertisement of the current vacancy. It was agreed that the Clerk is to put up an advert to be displayed for two weeks from 2nd May until 16th May 2018. If there is only one applicant they will be Co-Opted at the next Parish Council meeting.

11. To hear the latest Transparency Code Report

Cllr S. Foston confirmed that the Asset and Land registers have been updated and are now being displayed on the website. The Parish Council wanted to know how the issue of depreciation is covered by the asset register and the Clerk is to look into this.

12. To be Updated on the All -Weather Surface Pitch report

Cllr B. Bateson confirmed that the inspection had been carried out and that there was nothing to report except for the missing breeze block. Cllr K. Ashberry will ask Les Ward to take the old grant sign away. Cllr B. Bateson confirmed where the dog signs are and suggested more signage that is uniform across the area should be put up. Cllr C. Price informed the council that there was an incident at the teen shelter in the previous week. Debbie Fagan confirmed that she will be carrying out a feasibility study into the different options to improve/replace the teen shelter.

13. To report any new highways matters

- a) Road Surfaces: Cllr W. Foord has given the potholes list to the Clerk. Cllr W. Foord confirmed that Northern Power are refusing the fill in the pothole next to the bus stop as the incident

happened over two years ago. It is to be seen if Mark Thornborough will be able to fill in the pot hole as a priority not as a legal necessity.

- b) Street Lights: Nothing to report. The street light reported by the Clerk to NLC on Meggitt Lane is still not working, the Clerk is to chase.
- c) Footpaths: The potholes on Back Lane are ongoing
- d) Parish footpaths: The Parish Paths Committee are due to have a meeting with Dave Sanderson to discuss the new finger posts. It has been confirmed that the footpaths have been cut by Yards Apart as requested. Cllr K. Ashberry has been in touch with the Whitton Clerk regarding the introduction of a bridleway and this will be discussed at the next Whitton Parish Council meeting. It was reported that there are weeds growing through the steps at the Haven Bridge.
- e) Playing Field: Cllr B. Bateson has filled in the penalty spot hole and will carry on slowly filling in the goal mouth. It was confirmed that the Handyman could strim the spinney but only if the bulbs are avoided. Helping hands are due to come in next month (date TBC) they will be requested to look at the benches on Winterton Road, Jubilee Gardens and in the Nature Garden as well as some minor tree trimming and possibly to look at the steps at the Haven Bridge.

14. To hear the reports from Representatives

- a) NATS: nothing to report.
- b) NHW: There has been an attempted burglary on Cliff Road and heating oil has been taken from a Farm. The fundraising for the CCTV at the Village Hall has started and Debbie Fagan has provided collection boxes. A Community Safety Day is being organised for 9th June from 10am-3pm and proceeds are to go to the CCTV fund. Someone wondered if the CEMEX benevolent fund could be applied for to go towards the cost of the CCTV. There has been a Letter from Rob Waltham of thanks for the litter pick; there were 42 bags collected!
- c) Village Hall: A Treasurer and a Secretary are needed urgently. The next meeting is being held on Tuesday 8th May 2018. It was confirmed that Open Gardens will be running again this year and Hospice Open Gardens book have included the dates. The meeting was closed at 20:59pm to allow a resident to speak. They suggested jointly advertising the event with Winterton as they are on the same day. Meeting was resumed at 21:01pm. Cllr C. Price suggested running an event such as a treasure hunt for children to involve families and increase attendance at the Open Gardens event.
- d) Festival: It was confirmed that Alfie Moore will be attending and that more volunteers to help on the day are needed.
- e) Nature Garden: Cllr W. Foord donated several bulbs and these have been planted ready for next year. A table top sale was put on a few weeks ago by a resident and £107 was raised from the refreshments. The resident had requested that the money goes towards the Nature Garden but Cllr C. Price will ask if they would be willing to donate it to the CCTV fund. The new planters have been ordered and are due to go out in June. The planting scheme around the village was also discussed. The Parish Council discussed the War Memorial being repainted, Cllr W. Foord is to contact CEMEX to see if they can help.
- f) Newsletter: Cllr K. Ashberry is to meet with Lucy and Phil for the handover. The Clerk confirmed that there are still three outstanding payments.

15. To review any Correspondence

A resident had emailed the clerk regarding the library bus. They were concerned that the service wasn't being publicised enough. The Parish Council agreed that it should be advertised in the next edition of the Newsletter and that a reminder could go out on Facebook about the three weekly visit.

16. To give Any Other Business

Cllr S. Foston confirmed that the Marmion Trail Grant application was ongoing and that the deadline had been moved to August. He is to meet with the Clerk to finalise the grant application.

17. To give any comments to the Chair

None were given.

Meeting closed at 21.17pm

Holly Scott

Clerk