

Winteringham Parish Council

Minutes of the Parish Council meeting held on Tuesday 17th August 2021 at 7.15pm at Winteringham Village Hall, Frost Close, Winteringham

Present

Cllr Malcolm Blackburn (Chairman)

Cllr Debbie Fagan

Cllr Gaynor Snell

Cllr Richard Adams

Cllr Lesley Fowler

Cllr Ian Dowson

Cllr Lindsay Hutchinson

3 members of the public

Public Participation

A representative from the tennis club spoke with regards to its success this year with both children and adults. Following repeated attempts to communicate with the PC over the last few months regarding replacement of the net that was not fit for purpose they decided to purchase a new one. They request that this purchase is reimbursed. It was agreed to agenda this for discussion next month.

170821/1 Apologies

Ward Cllr R Ogg

170821/2 Declarations of Interest

- a) Declarations of interest by any member of the council in respect of the agenda items:
Cllr Blackburn Agenda Item 7 Personal Village Hall Committee Member
Cllr Fowler Agenda Item 7 Personal Village Hall Committee Member
- b) No dispensations given to any member of the council in respect of the agenda items.

170821/3 Minutes of Previous Meeting

The minutes of the meeting held on the 6th July 2021 were approved by members and signed by the Chairman.

Proposed: Cllr Fowler, seconded: Cllr Adams.

170821/4 Reports from Ward Councillor(s)

None present. Email update from Cllr Ogg:

- Reported the flooding issue on Composition Lane, opposite Eastfield farm. This is being investigated.
- Investigations are being undertaken re drainage on Suttons Hill.
- The tree is being looked into in Suttons Farm house.

170821/5 Policies, Procedures and Finance

Action regarding:

- a) 2021/2022 budget – Cllr Blackburn presented a revised budget. This was discussed. Amended budget will be distributed before next meeting for approval in September.
- b) Asset register and insurance renewal – Cllr Blackburn presented a revised register. This was discussed. Amended register will be distributed before next meeting for approval in September.
- c) The internal audit report from Smailes Goldie was noted.
- d) Handyman work schedule and maintenance budget - £300 and an additional 2 hours was approved.
Proposed: Cllr Fagan, seconded: Cllr Fowler.
- e) Newsletter accounts payable – no action.

Signature _____ Date _____

Winteringham Parish Council

170821/6 Accounts

The July/August 2021 accounts for payment and bank statements (see also Financial Reports) were approved by members and signed by the Chairman.

Proposed: Cllr Fagan, seconded: Cllr Hutchinson.

31/10/20	Barton Mowing Services Ltd	Sports field and village hall grass cutting October 2020	£240.00
31/03/21	Barton Mowing Services Ltd	Sports field and village hall grass cutting March 2021	£240.00
30/06/21	VANL	Payroll – 1 st April to 31 st May 2021	£10.00
30/06/21	Barton Mowing Services Ltd	Sports field and village hall grass cutting June 2021	£360.00
20/07/21	Smailes Goldie Group	Examination of books and records YE 31 March 2021	£120.00
28/07/21	EE	Clerk's mobile phone to 19 Aug 2021 (last invoice)	£14.88 (DD)
July 2021	Mr N King – Handyman	Hours	£180.00
04/08/21	Grove Groundwork Services	Inv's: 271, 272, 273 & 274 Verge cutting, hedges and PROW	£1465.60
7/8/2021	BT	Village hall broadband and Microsoft Office 365	£66.00 (DD)

170821/7 I.T.

Action resolved:

BT Broadband contract and Microsoft Office 365 – the village hall have agreed to take over the BT broadband contract. It was agreed to subsidise the cost by 50%.

Proposed: Cllr Fagan, seconded: Cllr Adams.

170821/8 Play Area

- Following the annual inspection by NLC which highlighted that the Top D Shackle and Oilite bush on the Zipline are worn and required replacing it was agreed to remove the seat. Wicksteed, who supplied the equipment, will be contacted.
- A dog has recently become entangled in the fence. It was agreed for the handyman to remove the mesh.
- The goal area is in a poor state again and there are no nets at one end.

170821/9 Agenda for next and future meetings

Tennis nets, risk assessments, payroll provider, Neighbourhood Plan questionnaire results, future projects and defibrillator.

170821/10 Next Meeting

The date and time of the next monthly meeting is, subject to any change, Tuesday 7th September 2021 at 7.15pm.

The meeting closed at 9.50pm.

Signature _____ Date _____