

Winteringham Parish Council

Minutes of the Parish Council meeting held on Tuesday 6th July 2021 at 7.15pm at Winteringham Village Hall, Frost Close, Winteringham

Present

Cllr Malcolm Blackburn (Chairman)
Cllr Lesley Fowler

Cllr Richard Adams
Cllr Lindsay Hutchinson

Cllr Ian Dowson

Ward Cllr Ralph Ogg

2 members of the public

Public Participation

Resident enquired as to whether the PC were involved as consultees in the proposed solar farm on the carrs. Ward Cllr Ogg advised that he believed it was in South Ferriby's parish. Application no: PA/SCR/2021/3. [PA/SCR/2021/3 | North Lincolnshire Planning Portal \(northlincs.gov.uk\)](https://www.northlincs.gov.uk/PA/SCR/2021/3)

060721/1 Apologies

Cllr D Fagan and Cllr G Snell.

060721/2 Declarations of Interests

- a) Declarations of interest by any member of the council in respect of the agenda items listed:
- | | | | |
|---------------|------------|-----------------------------|-------------|
| Cllr L Fowler | Item 7a(i) | Applicant | Prejudicial |
| Cllr L Fowler | Item 10b | Member of Conservancy Group | Prejudicial |
- b) No dispensations given to any member of the council in respect of the agenda items listed.

060721/3 Minutes of Previous Meeting

The minutes of the meeting held on the 1st June 2021 were approved by members and signed by the Chairman.

Proposed: Cllr Hutchinson, seconded: Cllr Adams.

060721/4 Reports from Ward Councillor(s)

Ward Cllr Ogg updated the Parish Council on activities within North Lincolnshire Council:

- The lights at the old people's bungalows do not form part of the new LED roll-out as they are owned by Ongo.
- Hewde Lane blocked drain – ongoing.
- Potholes on West End/Marsh Lane – some have been temporarily filled.
- Green bridge – needs repainting.

060721/5 Highways/Footpaths

Notification of any issues and action resolved:

- a) Road surfaces and footpaths – Marsh Lane, outstanding potholes.
- b) Playing Field and AWS pitch report – rubbish removed from AWS. The tennis courts are tidy and the nets out. Goal area is muddy. Teen shelter needs oiling.
- c) Any other issues – Barton Mowing are not strimming around the play equipment. There is a hole at the top of Marsh Lane at the T junction. Hewde Lane drain remains blocked.

060721/6 Police Matters/Crime/Neighbourhood Watch/NAT

- NAT's meeting held remotely on the 15th June 2021 with no issues in Winteringham. No monthly crime figures were available.
- No update regarding neighbourhood watch.

Signature _____ Date _____

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- Mr Malcolm Fowler is the village's Scam Marshall with assistance from the National Trading Standards Scam Team. Any problems please contact him.

060721/7 Planning

- a) Applications made to North Lincolnshire Council and comment resolved:
- Application No: PA/2021/1043
Proposal: Planning permission to erect a carport with a pitched roof in the rear garden and to replace the iron front entrance gate and railings with new wooden products (retrospective).
Site Location: 4 Springfarm Cottage, Western Green, Winteringham, DN15 9NX
Applicant: Mr Malcolm Fowler
Decision: No comment.
 - Application No: PA/2021/1058
Proposal: Notice of intention to fell four trees and prune 14 within Winteringham's conservation area
Site Location: 27 Storm Cottage, Silver Street, Winteringham, DN15 9ND
Applicant: Mr Graeme Duck
Decision: NLC has approved – No TPO.
 - Application No: PA/2021/1031
Proposal: Planning permission to erect a single-storey extension to the dwelling (following removal of the existing conservatory) and to replace the brown wooden windows, fascia and soffit boards on existing house and garage with brown UPVC
Site Location: 5 Ferry Lane, Winteringham, DN15 9NT
Applicant: Mr Andrew Balsillie
Decision: No comment.
 - Application No: PA/2021/992
Proposal: Planning permission to erect a single-storey rear extension to create a walkthrough to the dovecote, to erect a double garage and to replace the existing wall
Site Location: The Hollies, 23 Silver Street, Winteringham, DN15 9ND
Applicant: Mrs Natalie Caddick
Decision: No comment.
 - Application No: PA/2021/1024
Proposal: Listed building consent to erect a single-storey rear extension to create a walkthrough to the dovecote, to erect a double garage and to replace the existing wall
Site Location: The Hollies, 23 Silver Street, Winteringham, DN15 9ND
Applicant: Mrs Natalie Caddick
Decision: No comment.
- b) Decisions made by North Lincolnshire Council:
- Applicant: Mrs Margaret Knowles
Trees at: Church of All Saints, Meggitt Lane, Winteringham, DN15 9NR
Proposal: Notice of intention to fell two cherry trees and prune two cherry trees within Winteringham's conservation area
Decision: No TPO

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- ii. PA/2021/491 - erect a garden fence and gates at Sandhills, 40 High Burgage, Winteringham, DN15 9NE – permission granted.
 - iii. PA/2021/947 - Intention to prune a yew tree, within Winteringham conservation area, The Rookery, 90 West End, Winteringham, DN15 9NS – No TPO.
- c) Planning applications received after the agenda had been posted:
PA/2021/1226 - Notice of intention to fell a line of 20 leyland cypress trees and undertake a crown reduction on an ash, all within Winteringham's conservation area, 74 Old School House, West End, Winteringham, DN15 9NS, Mr Richard Woolley. Under delegated responsibilities to Clerk and Chairman it was resolve to

060721/8 Policies & Procedures

Action resolved:

- a) Standing Orders including dispensation authorisation – the NALC 2018 (revised 2020) Standing Orders was adopted.
It was agreed that the following would be added to section 15:
Refer planning application(s) related to trees received by the Council to the Chairman when the timescale does not allow their consideration at the next monthly meeting. After liaison with all members, the Clerk and Chairman will determine a reply. Members will be notified of the consultation reply via email and the application(s) will be noted in the minutes of the next meeting.
Proposed: Cllr Fowler, seconded: Cllr Hutchinson.
- b) Policies review – it was agreed to review 1-2 policies a month going forward.
- c) Risk assessments review – Clerk will undertake review and agenda again in September 2021.
- d) Asset register and insurance renewal – members to review existing register and supply comments/changes etc to Clerk by 23rd July 2021.

060721/9 Play Area

No action.

060721/10 Grounds Maintenance Contracts/Open Space & Asset Management

Action resolved:

- a) Parish footpaths –
 - A bird deterrent strip made of stiff plastic has been fitted to a bench at Low Burgage. Members are concerned that it may cause injury to an unsuspecting user. It was agreed to contact the owner.
 - FP311 – this is waiting for a cut to make hay.
 - Footpath to Bishopthorpe – will be cut this week by landowner.
 - Cliffe Road – finger post is missing.
- b) Conservancy group equipment purchase request – they believe they could be more efficient if they could invest in professional landscaping tools and would be keen to use the Stihl range as they are quiet and unobtrusive when used. It was suggested that the village handyman could also make use of the equipment. After discussion members agreed that they were uncomfortable with supporting this request due to health and safety reasons. Members of the group are volunteers, unknown to the PC and therefore their competency when using the equipment could not be judged. The PC has liability to whomever uses their equipment and would suggest that the group look to fund via other means.

060721/11 Accounts

The June/July 2021 accounts for payment and bank statements (see also Financial Reports) were approved by members and signed by the Chairman.

Signature _____ Date _____

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Proposed: Cllr Adams, seconded: Cllr Dowson.

15/4/2021	North Lincolnshire Council	Trade Waste 2021 – 2022. Playing Field	£188.10
2/6/2021	Mr N King	Telescopic lopper, batteries & Mountfield Honda mower	£594.97
3/6/2021	Cllr Fowler	Open space planting	£31.00
28/6/2021	EE	Clerk's mobile phone June 2021	£14.88 (Direct Debit)
11/4/2021 18/4/2021 10/6/2021 (3no)	Grove Groundwork Services	Verge cutting, parish footpaths, bridleways & hedges	£1655.75
31/5/2021	Barton Mowing Services Ltd	Grass cutting May 2021 – sports field and village hall	£240.00
3/6/2021	Cllr Blackburn	2 nd class stamps & envelopes	£9.71
26/6/2021	Information Commissioner's Office	Data protection renewal	£40.00
June 2021	Mr N King – Handyman	Hours & fuel	£203.00
5/4/2021	Clerk's expenses	Currys PC World – ACER Aspire 3 15.6" laptop	£499.00
8/7/2021	BT	Village hall broadband and Microsoft Office 365 – July 2021	£53.50 (Direct Debit)

060721/12 Bank Mandate

It was agreed that the postal address is changed to the new Clerk's address and to add them as a signatory.

Proposed: Cllr Fowler, seconded: Cllr Adams.

060721/13 I.T.

Action resolved:

- a) BT Broadband contract – installed at the village hall and used by the Under 5's group and for the CCTV. As the PC does not use the broadband provision it was proposed that the account is transferred to the Village Hall Committee. Agenda item for September following discussion by the Village Hall Committee.
- b) Mobile phone contract – it was agreed to terminate the EE contract as the new Clerk has intermittent reception at their property. It was further agreed to use GiffGaff as the new provider at a cost of £5 plus VAT per month.
Proposed: Cllr Fowler, seconded: Cllr Adams.
- c) Cloud storage – it was agreed that the UK based Team Knowhow provider is set-up on the new laptop at a cost of £25 per annum.
Proposed: Cllr Dowson, seconded: Cllr Fowler.
- d) Councillor email addresses – it was agreed that members have a .gov.uk email account. Clerk will liaise with Vision ICT.
Proposed: Cllr Adams, seconded: Cllr Hutchinson.

Signature _____ Date _____

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060721/14 Newsletter

Production and distribution scheduled for August 2021.

060721/15 ERNLLCA Representatives (2no)

It was agreed as Cllr Blackburn and Cllr Fagan.

060721/16 Reports from Representatives

- a) Village Hall – the Tea Room is up and running. Review due in 4 weeks and is on a 3-month working basis. Enquiries and bookings slowly increasing in line with the proposed Freedom Day on the 19th July 2021.
- b) Conservancy Group – Group have been working to improve the biodiversity of the parish. Their ambition is to extend the tree and hedge planting and create more wildflower areas. They are happy that residents enjoyed the daffodils and the weather has meant that they have been around a lot longer than normal. Rick from Grove Groundwork Services has been very helpful, and they should be tidied up in the next few days. See item 10b also.

060721/17 Correspondence

Correspondence received, noted and action resolved:

- i. NALC's Chief Executive's Bulletin – June 2021.
- ii. NLC Democratic Services - Burton & Winterton NAT Reminder - 15 June 2021.
- iii. NALC Newsletter June 2021.
- iv. NLC - Town and Parish Liaison Meeting - 16th June 2021.
- v. ERNLLCA - Finance training - new dates including evenings.
- vi. VANL future - Member Steering Group – Reminder.
- vii. NLC - Footpath 311 Winteringham.
- viii. Resident email – footpath to Bishopthorpe (10/6/2021).
- ix. Newsletter query (email 14/6/2021).
- x. HWRCC - North Lincolnshire Community Network Meeting - Thursday 24th June @ 6.30pm.
- xi. NLC - North Lincolnshire Community Network Meeting - Thursday 24th June @ 6.30pm.
- xii. NLC - Covid-19 Business Update - 18/06/2021.
- xiii. Humberside PCC - Police and Crime Plan consultation.
- xiv. Resident email – oak tree on West End (18/6/2021). Refer to the NLC Tree Officer.
- xv. NALC Events.
- xvi. ERNLLCA - The Queen's Platinum Jubilee.
- xvii. Humberside PCC - For Information: Regards OPCC Engagement Officer Role.
- xviii. NLC Safer Neighbourhoods - PCC Survey - NHW Message.
- xix. VANL Newsletter w.c 22/06/2021.
- xx. ERNLLCA – June 2021 newsletter.
- xxi. NLC – Forthcoming meetings July 2021.

60721/18 Minor Items

- a) Matters of correspondence received following publication of the agenda: NALC online events, NALC newsletter, NALC Chief Executive's Bulletin, ERNLLCA APPG on Local Democracy roundtable - 12 July, ERNLLCA District Committee meeting 13 July, NLC Armed Forces Covenant Officer Remembrance Day 2021.
- b) No points from Councillors, questions or items of interest to note.

060721/19 Agenda for next and future meetings

Personnel Committee (September 2021) and Neighbourhood Plan.

Signature _____ Date _____

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06072120 Next Meeting

The date and time of the next monthly meetings is, subject to any change:

- a) Tuesday 17th August 2021 at 7.15pm – agenda only planning matters, accounts, and anything urgent.
- b) Tuesday 7th September 2021 at 7.15pm – normal monthly agenda.

The meeting closed at 10.13pm.

Signature _____ Date _____