

Winteringham Parish Council

Parish Clerk – Mrs Louise Ward
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10th August 2021

Dear Councillor,

You are summoned to attend the meeting of Winteringham Parish Council which will be held on **Tuesday 17th August 2021**. Proceedings will commence at 7.15pm at Booth Nooking room, Winteringham Village Hall, Frost Close, Winteringham.

Members of the public and press are welcome to attend.

Mrs Louise Ward (Clerk to the Council)

Public Participation

Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

Recording of Meetings

This council supports the right of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded. The Public Participation period is not part of the council meeting as such and legal advice should be taken as to the recorders' rights to make any recording during that period.

AGENDA

1. Receive Apologies and Approve Reasons for Absence
2. Declarations of Interest
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. Minutes of Previous Meeting

To approve and sign minutes of the meeting held on the 6th July 2021.
4. Reports from Ward Councillor(s)

Ward Councillors to update the Parish Council on activities within North Lincolnshire Council. Any items requiring an action must be raised under a separate agenda item.

5. Policies, Procedures and Finance

To discuss and resolve action regarding:

- a) 2021/2022 budget.
- b) Asset register and insurance renewal.
- c) To note the internal audit report from Smailes Goldie and any recommendations.
- d) Handyman work schedule and maintenance budget.
- e) Newsletter accounts payable.

6. Accounts

To approve and sign the July/August 2021 accounts for payment and bank statements (see also Financial Reports).

31/10/20	Barton Mowing Services Ltd	Sports field and village hall grass cutting October 2021	£240.00
31/03/21	Barton Mowing Services Ltd	Sports field and village hall grass cutting March 2021	£240.00
30/06/21	VANL	Payroll – 1 st April to 31 st May 2021	£10.00
30/06/21	Barton Mowing Services Ltd	Sports field and village hall grass cutting June 2021	£360.00
20/07/21	Smailes Goldie Group	Examination of books and records YE 31 March 2021	£120.00
28/07/21	EE	Clerk's mobile phone to 19 Aug 2021 (last invoice)	£14.88 (DD)
July 2021	Mr N King – Handyman	Hours	£180.00
04/08/21	Grove Groundwork Services	Inv's: 271, 272, 273 & 274 Verge cutting, hedges and PROW	£1465.60
7/8/2021	BT	Village hall broadband and Microsoft Office 365	£66.00 (DD)

7. I.T.

To discuss and resolve any action:

- a) BT Broadband contract and Microsoft Office 365.

8. Play Area

To discuss and resolve any action.

9. Agenda for next and future meetings

To determine any items Councillors wish to agenda for the next or future meetings.

10. Next Meeting

To confirm the date and time of the next monthly meeting as, subject to any change, Tuesday 7th September 2021 at 7.15pm.