

# Winteringham Parish Council

Parish Clerk – Mrs Louise Ward  
9 New Road, Worlaby, Brigg, North Lincolnshire, DN20 0PE  
Telephone: 07483 127960  
Email: [parishclerk@winteringham-pc.gov.uk](mailto:parishclerk@winteringham-pc.gov.uk)  
Website: [www.winteringham-pc.gov.uk](http://www.winteringham-pc.gov.uk)

29<sup>th</sup> June 2021

Dear Councillor,

You are summoned to attend the meeting of Winteringham Parish Council which will be held on **Tuesday 6<sup>th</sup> July 2021**. Proceedings will commence at 7.15pm at Booth Nooking room, Winteringham Village Hall, Frost Close, Winteringham.

Members of the public and press are welcome to attend.

Mrs Louise Ward (Clerk to the Council)

## Public Participation

Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

## Recording of Meetings

This council supports the right of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded. The Public Participation period is not part of the council meeting as such and legal advice should be taken as to the recorders' rights to make any recording during that period.

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## AGENDA

1. Receive Apologies and Approve Reasons for Absence
2. Declarations of Interest
  - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
  - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. Minutes of Previous Meeting

To approve and sign minutes of the meeting held on the 1<sup>st</sup> June 2021.
4. Reports from Ward Councillor(s)

Ward Councillors to update the Parish Council on activities within North Lincolnshire Council. Any items requiring an action must be raised under a separate agenda item.
5. Highways/Footpaths

To receive notification of any issues and to resolve action required:

  - a) Road surfaces and footpaths.
  - b) Playing Field and AWS pitch report.
  - c) Any other issues.

6. Police Matters/Crime/Neighbourhood Watch

To discuss and resolve any action.

7. Planning

a) To receive any applications made to North Lincolnshire Council and resolve a comment:

- i. Application No: PA/2021/1043  
Proposal: Planning permission to erect a carport with a pitched roof in the rear garden and to replace the iron front entrance gate and railings with new wooden products  
Site Location: 4 Springfarm Cottage, Western Green, Winterringham, DN15 9NX  
Applicant: Mr Malcolm Fowler
- ii. Application No: PA/2021/1058  
Proposal: Notice of intention to fell four trees and prune 14 within Winterringham's conservation area  
Site Location: 27 Storm Cottage, Silver Street, Winterringham, DN15 9ND  
Applicant: Mr Graeme Duck
- iii. Application No: PA/2021/1031  
Proposal: Planning permission to erect a single-storey extension to the dwelling (following removal of the existing conservatory) and to replace the brown wooden windows, fascia and soffit boards on existing house and garage with brown UPVC  
Site Location: 5 Ferry Lane, Winterringham, DN15 9NT  
Applicant: Mr Andrew Balsillie
- iv. Application No: PA/2021/992  
Proposal: Planning permission to erect a single-storey rear extension to create a walkthrough to the dovecote, to erect a double garage and to replace the existing wall  
Site Location: The Hollies, 23 Silver Street, Winterringham, DN15 9ND  
Applicant: Mrs Natalie Caddick
- v. Application No: PA/2021/1024  
Proposal: Listed building consent to erect a single-storey rear extension to create a walkthrough to the dovecote, to erect a double garage and to replace the existing wall  
Site Location: The Hollies, 23 Silver Street, Winterringham, DN15 9ND  
Applicant: Mrs Natalie Caddick

b) To receive decisions made by North Lincolnshire Council:

- i. Applicant: Mrs Margaret Knowles  
Trees at: Church of All Saints, Meggitt Lane, Winterringham, DN15 9NR  
Proposal: Notice of intention to fell two cherry trees and prune two cherry trees within Winterringham's conservation area  
Decision: No TPO
- ii. PA/2021/491 - erect a garden fence and gates at Sandhills, 40 High Burgage, Winterringham, DN15 9NE – permission granted.

c) To note any planning applications received after the agenda has been posted. To resolve their inclusion on the next agenda and request an extension to the consultation period from North Lincolnshire Council.

8. Policies & Procedures

To discuss and resolve action regarding:

- a) Standing Orders including dispensation authorisation.
- b) Policies review.
- c) Risk assessments review.
- d) Asset register and insurance renewal.

9. Play Area

To discuss and resolve any action.

10. Grounds Maintenance Contracts/Open Space & Asset Management

To discuss and resolve any action:

- a) Parish footpaths.
- b) Conservancy group equipment.

11. Accounts

To approve and sign the June/July 2021 accounts for payment and bank statements (see also Financial Reports).

15/4/2021	North Lincolnshire Council	Trade Waste 2021 – 2022. Playing Field	£188.10
2/6/2021	Mr N King	Telescopic lopper, batteries & Mountfield Honda mower	£594.97
3/6/2021	Cllr Fowler	Open space planting	£31.00
28/6/2021	EE	Clerk's mobile phone June 2021	£14.88
11/4/2021 18/4/2021 10/6/2021 (3no)	Grove Groundwork Services	Verge cutting, parish footpaths, bridleways & hedges	£1655.75
31/5/2021	Barton Mowing Services Ltd	Grass cutting May 2021 – sports field and village hall	£240.00
3/6/2021	Cllr Blackburn	2 <sup>nd</sup> class stamps & envelopes	£9.71
26/6/2021	Information Commissioner's Office	Data protection renewal	£40.00
June 2021	Mr N King – Handyman	Hours & fuel	£203.00
8/7/2021	BT	Village hall broadband and Microsoft Office 365 – July 2021	£53.50 (Direct Debit)

12. Bank Mandate

To discuss and resolve any action.

13. I.T.

To discuss and resolve any action:

- a) BT Broadband contract.
- b) Mobile phone contract.
- c) Cloud storage.
- d) Councillor email addresses.

14. Newsletter

To discuss and resolve any action.

15. ERNLLCA Representatives (2no)

To resolve.

## 16. Reports from Representatives

- a) Village Hall.
- b) Conservancy Group.

## 17. Correspondence

Correspondence received and to resolve any action:

- i. NALC's Chief Executive's Bulletin – June 2021.
- ii. NLC Democratic Services - Burton & Winterton NAT Reminder - 15 June 2021.
- iii. NALC Newsletter June 2021.
- iv. NLC - Town and Parish Liaison Meeting - 16th June 2021.
- v. ERNLLCA - Finance training - new dates including evenings.
- vi. VANL future - Member Steering Group – Reminder.
- vii. NLC - Footpath 311 Winteringham.
- viii. Resident email – footpath to Bishopthorpe (10/6/2021).
- ix. Newsletter query (email 14/6/2021).
- x. HWRCC - North Lincolnshire Community Network Meeting - Thursday 24th June @ 6.30pm.
- xi. NLC - North Lincolnshire Community Network Meeting - Thursday 24th June @ 6.30pm.
- xii. NLC - Covid-19 Business Update - 18/06/2021.
- xiii. Humberside PCC - Police and Crime Plan consultation.
- xiv. Resident email – oak tree on West End (18/6/2021).
- xv. NALC Events.
- xvi. ERNLLCA - The Queen's Platinum Jubilee.
- xvii. Humberside PCC - For Information: Regards OPCC Engagement Officer Role.
- xviii. NLC Safer Neighbourhoods - PCC Survey - NHW Message.
- xix. VANL Newsletter w.c 22/06/2021.
- xx. ERNLLCA – June 2021 newsletter.
- xxi. NLC – Forthcoming meetings July 2021.

## 18. Minor Items

- a) To note any matters of correspondence received following publication of the agenda.
- b) To take any points from Councillors, receive any questions and to note items of interest.

## 19. Agenda for next and future meetings

To determine any items Councillors wish to agenda for the next or future meetings.

## 20. Next Meeting

To confirm the date and time of the next monthly meetings as, subject to any change:

- a) Tuesday 17<sup>th</sup> August 2021 at 7.15pm – agenda only planning matters, accounts, and anything urgent.
- b) Tuesday 7<sup>th</sup> September 2021 at 7.15pm – normal monthly agenda.